

**REDFORD TOWNSHIP DISTRICT LIBRARY  
25320 W. Six Mile Rd.  
Redford MI 48240**

**POSITION POSTING**

**POSITION: REGULAR PART-TIME SHELVING**

**REPORTS TO: Circulation Supervisor**

**QUALIFICATIONS:**

Must be 16 years of age or older and have working papers, if required..

Must be able to listen and interact with patrons and staff

Must be able to stand and walk for extended periods of time as well as climb, stoop, bend, reach, lift, push or pull at least 20 pounds as well as be able to push a wheeled cart full of books.

Must have strong interpersonal, and communication skills.

Must be able to work independently.

Must be detail oriented.

**TYPICAL RESPONSIBILITIES:**

Duties as assigned by the Circulation Supervisor.

**Typical duties may include, but are not limited to:**

Putting books on shelves accurately and quickly.

Shelf-reading

Other duties as may be assigned.

**HOURS:** Regular part-time – 10 hours per week, includes some evenings, Saturdays and Sundays.

**WAGES:** \$7.40 per hour.

**DEADLINE:** April 18 or until filled.

**REQUIREMENTS:**

Physical (including drug screen) and background check.

Resume, references and completed Redford Township District Library Application  
(application available on website: [www.redfordlibrary.org](http://www.redfordlibrary.org) under employment)

**TO APPLY:**

Resume and application to: Michael Gazzarari, Circulation Supervisor  
Redford Township District Library  
25320 W. Six Mile Rd.  
Redford MI 48240  
FAX: 313-531-1721